

MINUTES OF THE ACADIA PARISH LIBRARY BOARD OF CONTROL

DATE: December 8, 2022
TIME: 4:00 P.M.
PLACE: Crowley Library

PUBLIC BUDGET HEARING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President - Present
Mrs. Judia LaCombe - Present
Mrs. Cynthia Dominick - Absent
Mrs. Sandra Henry - Present
Mrs. Cynthia Oliver – Deceased
Mrs. Penny Duplechain Chavis - Present
Mr. Gordan Ray Morgan, Ex-Officio – Absent

Library Staff:

Mrs. Christine Daigle, Director
Mrs. Lacey Webster, Assistant Director

With a quorum present, Mr. Pinac called the public budget hearing to order.

PUBLIC

COMMENTS: Mr. King asked a few questions and offered his suggestions about the budget.

ADJOURN: **MOTION:** Mrs. Dogay; **SECOND:** Mrs. Henry
“That we adjourn (4:09 PM).”
UNANIMOUSLY APPROVED

BOARD OF CONTROL MEETING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President - Present
Mrs. Judia LaCombe - Present
Mrs. Cynthia Dominick - Present
Mrs. Sandra Henry - Present
Mrs. Cynthia Oliver – Deceased
Mrs. Penny Duplechain Chavis - Present
Mr. Gordan Ray Morgan, Ex-Officio – Absent

Library Staff:

Mrs. Christine Daigle, Director
Mrs. Lacey Webster, Assistant Director

With a quorum present, Mr. Pinac called the meeting to order.

6. Consider Approval of Library Policies
(Purchasing and Disbursement, Credit Card, Ethics, Debt Management, Sexual Harassment, and Contracting)

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Dominick
“That the library board approves new and revised library policies as presented in compliance with the Louisiana Legislative Auditor’s Office.”
UNANIMOUSLY APPROVED

7. Consider Revision on the Request for Reconsideration of Library Materials Form

MOTION: Mrs. Dogay ; **SECOND:** Mrs. LaCombe
“That the library board approves the revisions of the Request for Reconsideration of Library Materials Form as presented.”
UNANIMOUSLY APPROVED

8. Consider Approval of Amazon Business Credit Card

MOTION: Mrs. Dominick ; **SECOND:** Mrs. LaCombe
“That the library board gives the library director the authority to obtain and use an Amazon business credit card under the Acadia Parish Library’s name for library purchases only.”
UNANIMOUSLY APPROVED

9. Rayne Library Renovation Updates

Mrs. Daigle presented a slideshow of pictures to board members showing the newly updated Rayne Library. She also informed them that the keys to the building have been returned by the contractor, and we are preparing to start moving back in very soon.

10. Annual Staff Meeting - Consider Library Closure

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dogay
“That we approve the closure of all branch libraries on December 15, 2022 for staff development.”
UNANIMOUSLY APPROVED

11. Consider Asbestos Testing of Iota Library Roof

MOTION: Mrs. LaCombe ; **SECOND:** Mrs. Chavis
“That the library board allows the director to obtain asbestos testing of the Iota Library roof prior to roof replacement.”
UNANIMOUSLY APPROVED

12. Student Worker Hires – Church Point and Rayne

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Dominick

“That we authorize the Library Director to hire a student worker for the Church Point Library and two student workers for the Rayne Library to work up to 15 hours per week each at a rate of \$8.25 per hour.”

UNANIMOUSLY APPROVED

**DIRECTOR'S
COMMENTS:**

None

**PUBLIC
COMMENTS:**

Mr. King suggested that the library board hire someone to help move items back into the Rayne Library building. He also asked questions about the various contracts that the library board was involved in during the Rayne Library Renovation Project.

ADJOURN:

MOTION: Mrs. Henry; **SECOND:** Mrs. Dogay
“That we adjourn (4:55 PM).”

UNANIMOUSLY APPROVED

Approved by Library Board of Control on April 3, 2023