

Draft **MINUTES OF THE ACADIA PARISH LIBRARY BOARD OF CONTROL**

DATE: December 8, 2022
TIME: 4:00 P.M.
PLACE: Crowley Library

PUBLIC BUDGET HEARING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President - Present
Mrs. Judia LaCombe - Present
Mrs. Cynthia Dominick - Absent
Mrs. Sandra Henry - Present
Mrs. Cynthia Oliver – Deceased
Mrs. Penny Duplechain Chavis - Present
Mr. Gordan Ray Morgan, Ex-Officio – Absent

Library Staff:

Mrs. Christine Daigle, Director
Mrs. Lacey Webster, Assistant Director

With a quorum present, Mr. Pinac called the public budget hearing to order.

PUBLIC

COMMENTS: Mr. King asked a few questions and offered his suggestions about the budget.

ADJOURN: **MOTION:** Mrs. Dogay; **SECOND:** Mrs. Henry
“That we adjourn (4:09 PM).”
UNANIMOUSLY APPROVED

BOARD OF CONTROL MEETING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President - Present
Mrs. Judia LaCombe - Present
Mrs. Cynthia Dominick - Present
Mrs. Sandra Henry - Present
Mrs. Cynthia Oliver – Deceased
Mrs. Penny Duplechain Chavis - Present
Mr. Gordan Ray Morgan, Ex-Officio – Deceased

Library Staff:

Mrs. Christine Daigle, Director
Mrs. Lacey Webster, Assistant Director

With a quorum present, Mr. Pinac called the meeting to order.

AGENDA REV: Student workers hired for Church Point and Rayne Libraries; item #12

MINUTES: **MOTION:** Mrs. LaCombe ; **SECOND:** Mrs. Chavis
“That we dispense with the reading of the minutes of July 11, 2022, and that they be approved as presented by the Library Director.”
UNANIMOUSLY APPROVED

**NEW
BUSINESS:**

1. Election of Officers:

Bill Pinac was the sole nominee for President.

ELECTED BY ACCLAMATION

Alyssa Dogay was the sole nominee for Vice President.

ELECTED BY ACCLAMATION

MOTION: Mrs. Henry ; **SECOND:** Mrs. Chavis
“That the officers remain the same with Mr. Pinac as President and Mrs. Dogay as Vice President.”

UNANIMOUSLY APPROVED

2. Consider Adoption of Budget Amendments for 2022

MOTION: Mrs. Chavis ; **SECOND:** Mrs. LaCombe
“That we adopt the Budget Amendments for 2022 as presented.”

UNANIMOUSLY APPROVED

3. Consider Adoption of Budget for 2023

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dominick
“That we adopt the proposed budget for 2023 as presented including a 6% raise for all employees except for Peggy Rogers, who will receive a 30.7% raise, Meghan Quibodeaux, who will receive a 7% raise and Christine Daigle, who will receive a 7% raise.”

UNANIMOUSLY APPROVED

4. Consider Holidays for 2023

MOTION: Mrs. Henry ; **SECOND:** Mrs. LaCombe
“That the library board approves the proposed holidays for 2023 as presented.”

UNANIMOUSLY APPROVED

5. Consider the Upcoming Library Tax Election

MOTION: Mrs. Dogay ; **SECOND:** Mrs. Dominick
“That we request the Acadia Parish Police Jury call an election to renew the Library Maintenance Tax at 4.25 mills and that this election be held on April 29 of 2023 and that Mr. Alan Offner and Mr. Hardy Andrews serve as the attorney to handle the call.”

UNANIMOUSLY APPROVED

6. Consider Approval of Library Policies
(Purchasing and Disbursement, Credit Card, Ethics, Debt Management, Sexual Harassment, and Contracting)

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Dominick
“That the library board approves new and revised library policies as presented in compliance with the Louisiana Legislative Auditor’s Office.”
UNANIMOUSLY APPROVED

7. Consider Revision on the Request for Reconsideration of Library Materials Form

MOTION: Mrs. Dogay ; **SECOND:** Mrs. LaCombe
“That the library board approves the revisions of the Request for Reconsideration of Library Materials Form as presented.”
UNANIMOUSLY APPROVED

8. Consider Approval of Amazon Business Credit Card

MOTION: Mrs. Dominick ; **SECOND:** Mrs. LaCombe
“That the library board gives the library director the authority to obtain and use an Amazon business credit card under the Acadia Parish Library’s name for library purchases only.”
UNANIMOUSLY APPROVED

9. Rayne Library Renovation Updates

Mrs. Daigle presented a slideshow of pictures to board members showing the newly updated Rayne Library. She also informed the board that the library will be moving back into the newly renovated building within the next few weeks.

10. Annual Staff Meeting - Consider Library Closure

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dogay
“That we approve the closure of all branch libraries on December 15, 2022 for staff development.”
UNANIMOUSLY APPROVED

11. Consider Asbestos Testing of Iota Library Roof

MOTION: Mrs. LaCombe ; **SECOND:** Mrs. Chavis
“That the library board allows the director to obtain asbestos testing of the Iota Library roof prior to roof replacement.”
UNANIMOUSLY APPROVED

12. Student Worker Hires – Church Point and Rayne

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Dominick

“That we authorize the Library Director to hire a student worker for the Church Point Library and two student workers for the Rayne Library to work up to 15 hours per week each at a rate of \$8.25 per hour.”

UNANIMOUSLY APPROVED

DIRECTOR’S

COMMENTS: None

PUBLIC

COMMENTS: Mr. King commented on different areas of library business.

ADJOURN:

MOTION: Mrs. Henry; **SECOND:** Mrs. Dogay

“That we adjourn (4:55 PM).”

UNANIMOUSLY APPROVED

Approved by Library Board of Control on December 8, 2022