

Draft MINUTES OF THE ACADIA PARISH LIBRARY BOARD OF CONTROL

DATE: December 9, 2025
TIME: 4:00 P.M.
PLACE: Crowley Library

PUBLIC BUDGET HEARING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President – Present
Mrs. Penny Duplechain Chavis - Present
Mrs. Sandra Henry – Present
Mrs. Judia LaCombe - Present
Mr. Gordan Ray Morgan, Ex-Officio – Absent

Library Staff:

Mrs. Christine Daigle, Director
Ms. Lacey Webster, Assistant Director

Public Attendees:

Charles King

With a quorum present, Mr. Pinac called the public budget hearing to order.

PUBLIC

COMMENTS: Mr. King asked a few questions and offered his suggestions about the budget.

ADJOURN: **MOTION:** Mrs. Henry; **SECOND:** Mrs. LaCombe
“That we adjourn (4:09 PM).”
UNANIMOUSLY APPROVED

BOARD OF CONTROL MEETING

ROLL CALL:

Board Members:

Mr. William B. Pinac, President - Present
Mrs. Alyssa Dogay, Vice President – Present
Mrs. Penny Duplechain Chavis - Present
Mrs. Sandra Henry – Present
Mrs. Judia LaCombe - Present
Mr. Gordan Ray Morgan, Ex-Officio – Absent

Library Staff:

Mrs. Christine Daigle, Director
Ms. Lacey Webster, Assistant Director

Public Attendees:

Charles King

With a quorum present, Mr. Pinac called the meeting to order.

AGENDA REV: None

MINUTES: **MOTION:** Mrs. Dogay ; **SECOND:** Mrs. Chavis
“That we dispense with the reading of the minutes of June 23, 2025, and that they be approved as presented.”
UNANIMOUSLY APPROVED

**NEW
BUSINESS:**

1. Election of Officers:

Bill Pinac was the sole nominee for President.
ELECTED BY ACCLAMATION

Alyssa Dogay was the sole nominee for Vice President.
ELECTED BY ACCLAMATION

MOTION: Mrs. Henry ; **SECOND:** Mrs. Chavis
“That the officers remain the same with Mr. Pinac as President and Mrs. Dogay as Vice President.”
UNANIMOUSLY APPROVED

2. Consider Adoption of Budget Amendments for 2025

MOTION: Mrs. LaCombe ; **SECOND:** Mrs. Chavis
“That we adopt the Budget Amendments for 2025 as presented.”
UNANIMOUSLY APPROVED

3. Consider Adoption of Budget for 2026

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dogay
“That we adopt the proposed budget for 2026 as presented including a 4% raise for the majority of employees, with Lacey Webster receiving an 8% raise, Meghan Quibodeaux receiving a 7% raise and Gracie Oakley receiving an increase to \$12.00/hour.”
UNANIMOUSLY APPROVED

4. Consider Holidays for 2026

MOTION: Mrs. Dogay ; **SECOND:** Mrs. Chavis
“That the Library Board approves the proposed holidays for 2026 as presented.”
UNANIMOUSLY APPROVED

5. Mrs. Penny Duplechain Chavis Re-Appointment (Term Expires 02-09-2026)

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dogay
“That the Acadia Parish Library Board of Control adopts a resolution in support of the re-appointment of board member Penny Duplechain Chavis.”
UNANIMOUSLY APPROVED

6. Consider a Resolution in Support of Appointing Mrs. Denise Underwood to Library Board for a 5-Year Term.

MOTION: Mrs. Chavis ; **SECOND:** Mrs. LaCombe

"That the Acadia Parish Library Board of Control adopt a resolution in support of the appointment of Mrs. Denise Underwood as a member of the Library Board of Control."

UNANIMOUSLY APPROVED

7. Consider Church Point Library Window Replacement

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Dogay

"That the Acadia Parish Library Board of Control authorizes Ziler Architects to acquire quotes for the Church Point Library Window Replacements."

UNANIMOUSLY APPROVED

8. Consider Crowley Library Window Replacement

MOTION: Mrs. Henry ; **SECOND:** Mrs. Chavis

"That the Acadia Parish Library Board of Control authorizes Ziler Architects to acquire quotes for the Crowley Library Window Replacements."

UNANIMOUSLY APPROVED

9. Consider Morse Library Renovation

MOTION: Mrs. Henry ; **SECOND:** Mrs. Dogay

"That the Acadia Parish Library Board of Control authorizes Ziler Architects to acquire quotes for the Morse Library Renovation."

UNANIMOUSLY APPROVED

10. Consider Rayne Library Electrical

MOTION: Mrs. Dogay ; **SECOND:** Mrs. Chavis

"That the Acadia Parish Library Board of Control authorizes Guidry's Electrical to not exceed \$8,000 for the Rayne Library Electrical Repairs."

UNANIMOUSLY APPROVED

11. Consider EBSCO Resource Packages

MOTION: Mrs. Chavis ; **SECOND:** Mrs. Henry

"That we approve of the database package provided by EBSCO in the amount of \$10,072.00 for Option 2 for the Acadia Parish Library."

UNANIMOUSLY APPROVED

12. Consider Wireless Access Point Upgrade

MOTION: Mrs. Henry ; **SECOND:** Mrs. LaCombe

"That we approve of the proposal from Bayouland Computer Solutions in the amount of \$3,179.92 for providing a wireless access point upgrade to the Acadia Parish Library."

UNANIMOUSLY APPROVED

13. Consider Telephone System Upgrade

MOTION: Mrs. Dogay ; **SECOND:** Mrs. LaCombe
“That the Acadia Parish Library Board of Control approves the quote from Conterra Networks for the telephone system upgrade to a VOIP/IP phone system.”
UNANIMOUSLY APPROVED

14. Consider Library Email Addresses for Board Members

MOTION: Mrs. Henry ; **SECOND:** Mrs. Chavis
“That the Acadia Parish Library Board of Control approve of professional email addresses for board members to enable them to receive public information/questions/complaints and to have their email addresses listed on the Acadia Parish Library website.”
UNANIMOUSLY APPROVED

DIRECTOR'S

COMMENTS: Mrs. Daigle mentioned hiring a part-time worker that will mainly work at the Estherwood Library and Iota Library.

PUBLIC

COMMENTS: Mr. King offered suggestions about the library's security guard and library staff uniforms and/or identification tags.

ADJOURN:

MOTION: Mrs. Dogay; **SECOND:** Mrs. Henry
“That we adjourn (4:51 PM).”
UNANIMOUSLY APPROVED

Approved by _____ on _____.