

## MINUTES OF THE ACADIA PARISH LIBRARY BOARD OF CONTROL

**DATE:** June 7, 2021  
**TIME:** 4:00 P.M.  
**PLACE:** Crowley Library

**ROLL CALL:** Mr. William B. Pinac, President - Present  
Mrs. Alyssa Dogay, Vice President - Present  
Mrs. Judia LaCombe - Present  
Mrs. Cynthia Dominick - Present  
Mrs. Sandra Henry - Present  
Mrs. Cynthia Oliver – Present  
Mrs. Penny Duplechain Chavis - Present  
Mr. Gordan Ray Morgan, Ex-Officio - Absent  
Mrs. Christine Daigle - Present  
Mrs. Lacey Webster - Present

With a quorum present, Mr. Pinac called the meeting to order.

**AGENDA REV:** An agenda item was added under Business listed as item number 6 and titled, “Lease for Mermentau Library Location.”  
**UNANIMOUSLY APPROVED**

**MINUTES:** **MOTION:** Mrs. Oliver; **SECOND:** Mrs. LaCombe  
“That we dispense with the reading of the minutes of April 19, 2021, and that they be approved as presented.”  
**UNANIMOUSLY APPROVED**

**FINANCIAL REPORT:** **MOTION:** Mrs. Dogay; **SECOND:** Mrs. Henry  
“That we accept the financial report as presented by the Library Director.”  
**UNANIMOUSLY APPROVED**

**BUSINESS:** Mrs. Daigle presented the library board with the quotes obtained for the Crowley Fire Alarm System. ADG recommended that the library award this project to the low quote of \$19,595.00 received by Austin Fire Systems.

**MOTION:** Mrs. Dogay; **SECOND:** Mrs. Oliver  
“That the Acadia Parish Library accepts the low quote of \$19,595.00 from Austin Fire Systems to replace the fire alarm system at the Crowley Library.”  
**UNANIMOUSLY APPROVED**

Mrs. Daigle presented the library board with the bids obtained for the Rayne Library Renovation Project. Mr. LeLeux from ADG recommended that the library award this project to the lowest base bid of \$637,000.00 received by R.S. Bernard & Associates, Inc.

**MOTION:** Mrs. Oliver;                   **SECOND:** Mrs. Dominick  
“That the Acadia Parish Library accepts the low bid of \$637,000.00 from R.S. Bernard and Associates, Inc for the Rayne Library Renovation Project.”  
**UNANIMOUSLY APPROVED**

Mrs. Daigle informed the library board that a lease agreement had been drawn up to obtain the use of the old RadioShack building in Rayne for the temporary Rayne Library location during the renovation project.

**MOTION:** Mrs. Dogay;                   **SECOND:** Mrs. LaCombe  
“That the Acadia Parish Library Board approve the Acadia Parish Police Jury to adopt a resolution for the Acadia Parish Library Board to enter into a six-month lease agreement (with the option to lease month-to-month after six months has passed) with Tony Olinger at location 201 W. Branche Street in Rayne, LA 70578 for \$1,200.00 per month, not including utilities, effective July 1, 2021 through December 31, 2021, to house the temporary location of the Rayne Library while undergoing renovations.”  
**UNANIMOUSLY APPROVED**

Mrs. Daigle presented the library board with new and revised library policies that needed approval.

**MOTION:** Mrs. Dogay;                   **SECOND:** Mrs. Oliver  
“That the Acadia Parish Library approve the new and revised library policies pertaining to Holiday Pay, Use of Annual and Sick Leave, Medical and Maternity Leave, Lactation Breaks, Bone Marrow Donation Leave, Parent/School Activities and Conferences, Recording Time and Pay Related Policies, the Leave Request and Authorization Form, and the Official Library Logo as presented by the Library Director.”  
**UNANIMOUSLY APPROVED**

Next, Mrs. Daigle informed the library board that a lease agreement had been drawn up for the use of the Mermentau Library building.

**MOTION:** Mrs. Henry;                   **SECOND:** Mrs. Dogay  
“That the Acadia Parish Library Board approve the Acadia Parish Police Jury to adopt a resolution for the Acadia Parish Library Board to enter into a twenty (20) year lease with the Village of Mermentau beginning on the 10<sup>th</sup> day of June, 2021 and ending on the 11<sup>th</sup> day of June, 2041 for an annual fee of one dollar (\$1.00) at location 107 Second Street in Mermentau, LA 70556.”  
**UNANIMOUSLY APPROVED**

Public comments by Mr. King were made and no action was taken.

**ADJOURN:**                   **MOTION:** Mrs. LaCombe;                   **SECOND:** Mrs. Chavis  
“That we adjourn (4:46 PM).”  
**UNANIMOUSLY APPROVED**

**APPROVED:** \_\_\_\_\_  
**DATE:**                                     June 28, 2021